



Wedding Information

Bride/Groom:

Please complete this information sheet as completely as you can and return it to the church as soon as practical.

The date of the wedding must be cleared with the Church office and the assigned minister, **BEFORE THE WEDDING IS OFFICIALLY LISTED ON THE CHURCH CALENDAR.** All wedding costs are payable on or before the date/time scheduled for the rehearsal.

Members of the Church have first preference for dates.

Wedding: Date: _____ Day _____ Hour _____ a.m./p.m.

Wedding will be in: Sanctuary Chapel Other _____

Reception: At church Other _____

Rehearsal: Date: _____ Day _____ Hour _____ a.m./p.m.

Minister: _____

Assisting: _____

Church Liaison Wedding Host(ess): _____

Organist: _____

Pianist: _____

Address after marriage: _____

Bride/Groom:

Groom/Bride Information

Name: First _____ Middle _____ Last _____

Full Name After Marriage _____

Address: _____

City/Zip _____ Telephone _____

Email address: _____

Age: _____ Marital Status: Single Widowed Divorced

If divorced: Date of Final Decree: _____

Church Membership: _____ Location: _____

Employer _____ Telephone: _____

Parent Names: _____

Groom/Bride Information

Name: First _____ Middle _____ Last _____

Full Name After Marriage _____

Address: _____

City/Zip _____ Telephone _____

Email address: _____

Age: _____ Marital Status: Single Widowed Divorced

If divorced: Date of Final Decree: _____

Church Membership: _____ Location: _____

Employer _____ Telephone: _____

Parent Names: _____

MINISTER

The Minister assigned to your wedding will serve as counselor before the wedding, direct the rehearsal and officiate at the wedding. If you wish other ministers to participate in the service, you must clear this with the assigned Minister *before* proceeding with any wedding plans.

SPECIAL REQUESTS

Family traditions or special requests you wish to have incorporated in the service must be cleared with the assigned minister in advance.

STATEMENT OF COSTS

All wedding costs are payable on or before the date/time scheduled for the rehearsal.

AND, FINALLY, Your reason for desiring a church wedding:

_____.

Wedding Ceremony/Bridal Party Information

Ceremony:

Type of Wedding: Double Ring Single Informal Service Formal Service

Number of guests expected: _____ Dressing Rooms: 1 2 3

Person presenting the Bride/Groom: _____

During ceremony: Kneeling Communion Unity Candle Other _____

Attendants:

Bride/Groom Honor Attendant: _____ Bride/Groom Honor Attendant _____

Attendants _____ Attendants _____

Flower Child _____ Ring bearer _____

(Flower Child/Ring Bearer must be at least five years of age.)

Candlelighter(s) _____

Decorations:

Florist: _____ Telephone: _____

Candelabra: Yes No Provided by: Florist Church Other: _____

Pictures:

Photographer: _____ Telephone: _____

Pictures taken Before After Both Other _____

Videographer: _____ Telephone: _____

Seating Information: (Please indicate family members that will be present.)

Bride/Groom: Parents (how many _____) Grandparents (how many _____)

Other relatives/family friends requiring reserved seating: _____

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Other relatives/family friends requiring reserved seating: _____

Music:

*Organist: Church to provide Name: _____

*Pianist: Church to provide Bride/Groom to provide Name: _____

**Soloist: Church to provide Bride/Groom to provide Name: _____

*When the organ or piano is used, it is the bride's responsibility to contact the organist/pianist regarding selection of music.

NOTE: If guitar or tape deck use is planned, arrangements are to be made with the minister. **If you plan to use taped music,** you must provide the machine on which to play the tap and the person to run the machine.

**If a soloist will be performing, use of the church's sound system is required.

Processional: _____ By: _____

Recessional: _____ By: _____

Solo(s): _____ By: _____

_____ By: _____